

# **Health and Safety Policy**

**Current Review Date: November, 2023** 

**Next Review Date: November, 2024** 

#### MISSION STATEMENT

A place where a child's individuality is respected and cherished. An environment where each child is taught to respect the individuality of others. An environment where the acquisition of skills and knowledge is fun.

#### **HEALTH AND SAFETY POLICY**

### Our Aim

Our mission is to ascertain that qualitative education is achieved through the prioritizing of safety and health standards. Effective prevention of accidents in the school and appropriate measures to check the health of the children are integral parts of a process that will culminate in ultimate and optimized learning standards.

#### Introduction

Start Rite School will take all practicable steps to ensure that the safety and health of students, staff, and visitors are in compliance with relevant health and safety standards and procedures. These standards will not be compromised to enable us to achieve the primary objective of the school which is to give quality education that can stand the test of time and our children can cope in the presence of any challenges.

## Scope

This policy applies to students, staff and visitors of Start Rite School within the school premises at all times.

## Strategy

We shall insist on a zero tolerance culture to situations that will jeopardize the health and safety of our students. We shall also give the appropriate health and safety education to students thereby inculcating the culture of safety at all times.

This strategy shall be realized through:

- Visible commitment of entire staff to safety issues while ensuring that all staff are consulted and given the opportunity to participate in health and safety management.
- 2. Mandatory training for all classroom teachers on basic emergency procedures, e.g. evacuation during fire outbreaks.
- 3. Ensuring that we have an effective method of identifying hazards (Use of risk assessment forms for educational visits). Significant hazards will then be controlled by:
- a. Eliminating or isolating hazards that arise out of the school.

- b. Minimizing the effects of hazards if it cannot be practicably eliminated or totally isolated.
- 4. Having in place plans and procedures for all foreseeable emergencies that may arise in school.
- 5. Observation of holidays to de-stress and rejuvenate the students and staff in readiness for another stretch of work.
- 6. Construction of any form must never take place while the school is in session.
- 7. Zero tolerance to presence of any intoxicating substance including alcohol, cigarettes or any substance deemed as such.
- 8. Students' medication should be kept with a designated member of staff.
- 9. No form of weapons shall be admitted into the school premises. This includes sharp objects like pairs of scissors, guns or knives. Except in a classroom situation under supervision of the teacher.
- 10. Accurate recording, reporting and investigation of injuries.
- 11. Constant evaluation, review and updating of our compliance with our health and safety policy and procedures.
- 12. All health information of the students and staff must be treated with strict confidentiality.

## Safety/Health premises or assumptions:

- Safety is an integral factor to the success of any organization.
- Health education is the right of every student.
- Students having health challenges have a right to value education.
- A healthy and safe environment would facilitate more effective learning.
- Safety procedures must be enforced and followed to the letter.
- Prevention of hazards is paramount to safety achievements.

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Senator Victor Ndoma-Egba OFR, CON, SAN

Chairman, Advisory Board

Femi Akinlade Principal